

Vendor Information Page 1 of 2

NUMBER OF ATTENDEES: This event continues to grow every year. However, due to the slow reopening of public events we can't predict the amount of people that will come and go throughout the day.

NUMBER OF VENDORS: We can't predict how many Vendors will apply to participate in this year's event.

ADVERTISING: Posters, flyers and postcards will be handed out at other events, posted in different community businesses, and listed on various social media platforms. In 2018 ALOHA POLY FEST was awarded a "Certificate of Recognition" by Senator Scott Weiner and Assemblyman David Chu on behalf of the State of California. 2017 the event was featured as the story "Aloha comes to the Bay Area" in the San Francisco Chronicle newspaper. 2016 The event appeared as "Tops weekend events in SF" on Channel 7 ABC News. We plan to have more media exposure this year. Help spread the news!

CONTACT: Charles Hamer (aka Uncle Charlie) is the contact for all Vendors. Call or text (415) 374-3553 or Email unclecharlie@alohapolyfest.com.

VENUE: Marina Green West (aka Little Marina Green Picnic Area), located at 3650 Yacht Rd. (intersection of Mason St. & Marina Blvd.) in San Francisco, California, is the location for this summer's event.

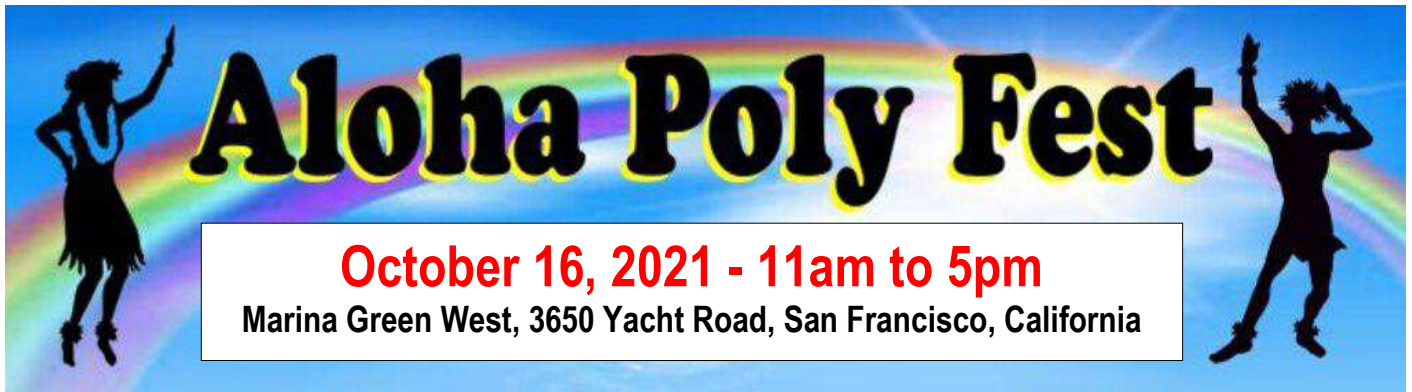
RENT: Space fees are listed on the "Vendor Application". SF Public Health fees are included in all Food Vendor Spaces. **Bottled and canned drinks may only be sold by Vendors with our approval.**

Space is limited and will be assigned according to date and type of merchandise or service being offered. Up until the night before the event or upon check-in at the event, you'll receive the space assigned to you, check-in details, and receipt of payment. **Sharing booths with another Vendor is not allowed unless pre-authorized by us. Absolutely no subleasing of any booth is allowed.**

Trash and Recycle bins will be on-site. **DO NOT use these to throw away any large items or packaging (such as boxes, paper...).** These are strictly for the public's use for trash from food and drinks. **Vendors that violate this rule will be fined \$50.**

BOOTH SIZES: "Single space" allows room for one 10'x10' setup. "Double space" allows room for one 10'x20' setup. There may be a little extra room to extend beyond all spaces. **All Food Truck/Cart Vendors must have their own hot water to wash hands that is separate from their own dish washing station. NO Water or electricity will be provided.** Small generators are acceptable. **All Food Truck/Cart Vendors must have current San Francisco Department of Public Health Inspection Card and Commercial Liability Insurance naming the San Francisco Recreation & Parks Department and Marina Green West as Additional Insured. San Francisco Recreation & Parks Department DOES NOT PERMIT outdoor cooking using open flame OR petroleum gas.**

EQUIPMENT: You must bring your own canopy tent, structure walls, tables, chairs and other equipment needed to operate your business. You should also have hand sanitizer available and visible at all times. **DO NOT use nails, screws, glue or anything other than blue tape and rope to hang things from the walls, plants or trees on the premises. DO NOT stake anything into the ground. Open flames, candles, sparklers, balloons, fog machines, and smoke are NOT ALLOWED. Generators ARE NOT ALLOWED on grass without being placed on wood boards.**



Vendor Information

Page 2 of 2

PAYMENT: All Checks and Money Orders are accepted, made payable to "Charles Hamer" with "Aloha Poly Fest 2019" on the Reference Memo line OR you can pay online through www.Venmo.com. **You'll receive a confirmation by email if your application is accepted AND after your payment clears (NOTE: The bank places up to 10 days hold on all checks deposited).** If your application is not accepted, your payment will be returned before the event, along with the reason that we did not accept your application. **You'll be assessed a \$50 fee if your check is returned by any financial institution for any reason.**

DUE DATE: Applications and payments are accepted until September 30, 2021. **\$50 Fee applies to applications stamped and mailed after September 15, 2021.**

SETUP & BREAKDOWN: Setup time on Saturday, October 16, 2021, is from 8am to 12pm (Your vehicle MUST BE legally parked by 11am). **NEVER leave any of your things on the sidewalk that will block people from walking through.** Breakdown time is allowed at 4:30 pm to be completely vacated by 6pm. We advise you to bring a handcart to move things to and from your vehicle.

The event officially begins at 11am giving visitors an hour to shop and set up before the entertainment begins. However, the open space allows for public entry at any time after 8am. Lunch service begins at 12pm. Live Entertainment begins at 12:30pm or 1pm. San Francisco Recreation & Parks Department permits only 4 hours of consecutive amplified sound.

PARKING: ALL DAY FREE PARKING is available anywhere in or out of the parking lot and surrounding area. Be careful to read street signs for restricted hours. **ABSOLUTELY NO PARKING OR DRIVING on the grass at any time. NEVER leave valuable objects in your vehicle that may be visible to others.**

SECURITY: San Francisco Recreation & Parks Park Ranger will monitor the event.

INSURANCE, LICENSES & PERMITS: We have event insurance that covers property damage and bodily injury only. We recommend, but not require, that you have your own liability insurance. You MUST possess a valid California Business Seller's Permit or Non-Profit certificate in order to rent a Vendor space at ALOHA POLY FEST. Please make sure to include a copy with your "Vendor Application". Vendors who sell only one time per year in California may obtain a "Temporary Business Seller's Permit" by visiting www.taxes.ca.gov. You are solely responsible for collecting and filing your own taxes. **Food Vendors must also submit to us the "Temporary Food Facility Concessionaire Application" (www.alohapolyfest.com/tff_application.pdf) OR "Mobile Food Facility Concessionaire Application" (www.alohapolyfest.com/mff_application.pdf) along with the "Vendor Application".**

CANCELLATION: Full refund is available if the event is cancelled for any reason before the scheduled event date. If the event is cancelled for any reason, you'll receive a full refund whether or not you cancel up to the day of the event. Otherwise, you'll receive a Full refund if you cancel in writing up to 30 days before the event OR Half refund if you cancel in writing up to 15 days before the event. No refund will be available if you cancel in writing less than 15 days before the event. No refund will be available if you don't show up, or are removed due to any violation of the rules and regulations outlined in these "Vendor Information" pages.



Vendor Application

Name: _____ On-site Representative: _____

Business or Entity Name (dba): _____

California Business Seller Tax Identification OR Non-Profit License Number (attach a copy): _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ Text: _____ Email: _____

Website: _____ Facebook: _____

List all things you will offer: _____

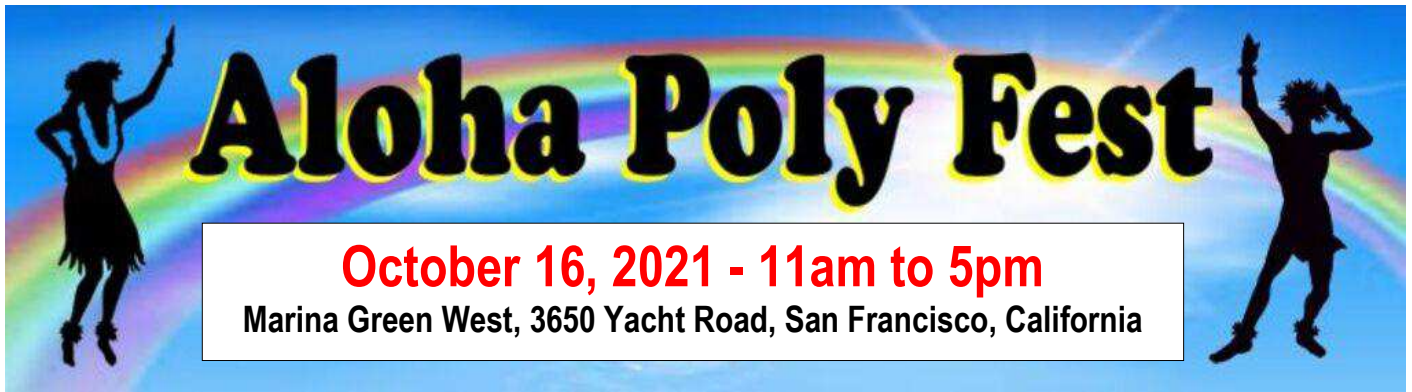
VENDOR TYPE	Single Space (10'x10')	Double Space (10'x20')
Information and Services Providers (NO SALES)	<input type="radio"/> \$100	N/A
Merchandise (NO PACKAGED FOOD AND DRINKS)	<input type="radio"/> \$200	<input type="radio"/> \$350
Packaged Food AND/OR Drinks (NO MERCHANDISE)	<input type="radio"/> \$200	<input type="radio"/> \$350
Merchandise AND/OR Packaged Food and Drinks	<input type="radio"/> \$350	<input type="radio"/> \$600
Food Booth (NO OPEN FLAME AND/OR PERTOLEUM GAS)	<input type="radio"/> \$300 (10' x 30')	
Food Truck/Cart	<input type="radio"/> \$300	
APPLICATION AND PAYMENTS SUBMITTED AFTER SEPTEMBER 15, 2021	<input type="radio"/> ADD \$50	

DATE: _____

SIGNED: _____

FOR OFFICE USE ONLY
Date Received: _____
Amount: _____
Payment Method: _____
Booth Number: _____

ALL CHECKS AND MONEY ORDERS PAYABLE TO: Charles Hamer
RETURN TO: Aloha Poly Fest c/o Charles Hamer • 499 Vienna St. • San Francisco, CA • 94112



Vendor Agreement

The authorized undersigned, at least 18 years of age, as a participant at ALOHA POLY FEST held at Marina Green West, 3650 Yacht Road, San Francisco, California, on October 15, 2021, agrees to all the terms and conditions listed below:

1. The undersigned, herein known as the representative and sole-decision maker of the Business/Organization listed on the "Vendor Application", has read and understands, and agrees to educate and inform his/her staff and employees everything outlined in the "Vendor Application".
2. The undersigned agrees to hold harmless in case of damage or loss to their own property, and injury or death arising from their attendance at ALOHA POLY FEST all participants, associates, and others closely associated with ALOHA POLY FEST, and assume all risk and injuries arising out of or resulting from the use of the Venue facilities and property.
3. The undersigned agrees to be responsible, on behalf of the business, for any damages sustained to park grounds, buildings, or rented equipment during participation at ALOHA POLY FEST caused by the undersigned, their employees, or representatives.
4. The undersigned agrees not to sell any drinks (such as canned or bottled juice, soda, water, coffee, fruit blends or shave ice) or other merchandise at ALOHA POLY FEST unless approved by us.
5. The undersigned agrees to represent ALOHA POLY FEST in a positive and helpful manner, to act responsibly, and to avoid conflict with anyone at the event.
6. The undersigned agrees to be photographed and filmed by our representative for the use on any souvenir, website and other promotional material only produced for and used in conjunction with ALOHA POLY FEST.
7. The undersigned agrees to allow us to publish their name, business name, description and contact info on any souvenir, website and other promotional material only produced for and used in conjunction with ALOHA POLY FEST.
8. The undersigned agrees to abide by and enforce the rules, regulations and policies as stated in this "Vendor Agreement".

Please retain a copy for your records, and return this signed "Vendor Agreement" with your "Vendor Application".

Date: _____

Signed

Business or Entity Name

RETURN TO: Aloha Poly Fest c/o Charles Hamer • 499 Vienna St. • San Francisco, CA • 94112